



2014 Governor's Youth Volunteer Service Awards Nomination Form

Deadline for submission is February 10, 2014.

Nominations cannot be accepted after this date

WHO IS ELIGIBLE?

- ◆ **Eligible Nominees** include individuals or youth groups where participants are 18-years-old or younger or enrolled as a secondary school student in 2012-2013 school year. Individuals and groups must be engaged in volunteer activities addressing community needs within the State of Delaware.
- ◆ **Individual Nominees must have volunteered at least 50 hours and groups 100 hours.**
- ◆ **Nominees may not nominate themselves or be nominated by a family member.**
- ◆ Previous winners (individuals or groups) are not eligible for one year.
- ◆ Nominees must have been active within the last calendar year (January 1 – December 31). However, Nominators should include information about long-term volunteer efforts in addition to the service given in 2013.
- ◆ Nominees selected as award winners will be recognized through the press and at an awards ceremony to be held in April. **Nominees' names, photos and nominator contact information will be available to the media and on our Facebook pages unless the State Office of Volunteerism receives written notification.**

Send All Nominations to:
State Office of Volunteerism
c/o Governor's Youth Volunteer Service Awards
805 River Road
Dover, DE 19901
Fax: 857-5041
Or email them to: carrie.hart@state.de.us

If you have ANY questions, please email Carrie Hart
at carrie.hart@state.de.us or call 857-5006.

A COMPLETE NOMINATION PACKET CONSISTS OF:

- ◆ The **Nomination Form**, which is page 3 of this packet.
- ◆ **A Narrative** (500 words or less per question) addressing the items listed in Section E Narrative.
 - Each question should be answered individually and the form be neatly printed or typed.
 - If nominee has been active in a number of organizations and or has done a variety of activities for one organization, please list ALL pertinent activities/organizations in this narrative.
- ◆ If nominating a group, include a **list with each member's name and their school name(s)**.
- ◆ **Supplemental materials** may be included but may not exceed five pages.
 - Examples include letters of recommendation, testimonials, news clippings, etc.
 - These inclusions should be on activities included in the narrative, but can expound on a single effort if the nominee does multiple activities.
 - Materials must be no larger than 8.5" X 11" Please do not submit tapes, display materials, scrapbooks, etc.

Please Note:

- ◆ Please type in **12 point font** or **neatly print** the information.
- ◆ Visit our website, www.volunteerdelaaware.org for examples of successful narratives.
- ◆ All materials and photos submitted become the property of the State Office of Volunteerism and will not be returned.
- ◆ **A high quality color digital photograph** of the nominee, suitable for publication will be requested, if chosen as a winner.
 - Nominees' names, photos and nominator contact information will be available to the media and through the various State of Delaware social media sites, unless the State Office of Volunteerism receives written notification.

AWARDS WILL BE PRESENTED IN THESE ISSUE CATEGORIES:

- ◆ **Arts/Culture** – museums, performing arts, historical sites and programs; ethnic and cultural exploration or education programs; awareness and education for the arts.
- ◆ **Community Service** – volunteer service to improve a neighborhood or the community as a whole.
- ◆ **Education** – school- or community-based learning programs, early childhood development, and educational assistance at all levels.
- ◆ **Environment** – planning or implementation efforts; education; public awareness; protection or enhancement.
- ◆ **Health** – physical and mental healthcare; substance abuse prevention and rehabilitation.
- ◆ **Human Needs** – job training and placement; child care; youth and community recreation; services to the elderly, people with disabilities, families, or children; assistance to homeless and indigent persons/families; housing and short-term crisis; social services.
- ◆ **Public Safety** – assistance to victims of crime; public awareness and prevention programs; criminal rehabilitation; crisis intervention; disaster preparedness; firefighting and emergency medicine.
- ◆ **Social Justice/Advocacy** – efforts to bring together diverse groups within the community to address community issues or needs, or to promote equity and justice.

NOMINATION FORM

Please put this as the first page of your nomination packet.

You may also submit your packet via email to: carrie.hart@state.de.us

<p><u>A. NOMINEE</u></p> <p>Individual or Group Name _____ Day Phone _____ Evening _____ Parents/Guardians _____ Phone: Day _____ Evening _____ Nominee Address _____ _____ City _____ ZIP _____ County _____ Email _____ School Name _____ Number of Volunteer Hours completed _____ Age of Nominee(s) _____</p>	<p><u>B. NOMINATOR</u></p> <p>Name _____ Day Phone _____ Evening _____ Title and Organization (If Applicable) _____ _____ Address _____ _____ City _____ ZIP _____ Email _____</p> <p>** If nominator is not the group contact, please fill out the below section for group contact:</p> <p>Name _____ Day Phone _____ Evening _____</p>
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C. NOMINEE (Check one)

- Individual
- Group (include names of all group members and their school name(s) on a separate sheet of paper)

D. ISSUE CATEGORY (Check one)

- Arts/Culture
- Community Service
- Education
- Environment
- Health
- Human Needs
- Public Safety
- Social Justice/Advocacy

E. NARRATIVE: Please **clearly answer each the following questions individually**; type in a **12 point font** or **neatly print**. Visit our website, www.volunteerdelaware.org for examples of successful narratives. If you would like us to look over and offer suggestions, prior to submission, email your forms to carrie.hart@state.de.us

1. Describe the volunteer activity or service, e.g., cleaning, landscaping, performing, etc.
2. Describe the scope/range of volunteer activity (the number and variety of tasks that are part of the volunteer effort) and impact it has had on others. Volunteer has played multiple roles in the same organization; has served in a number of organizations; has affected how many people/what geographic areas by the service(s).
3. Detail the quality of the nominee's volunteer activity, e.g., Is it done completely, well and on time?; How has it helped to meet community needs?
4. Describe any demonstration of leadership or innovation within the organization or community.
5. Describe the nominee's commitment to service, e.g. number of people served, length of time served, has spent a large number of hours in one year to complete a complex task; consistent service to project(s) over an extended number of years.